

St. Augustine Catholic High School Finance Registration Checklist for Families

1. Submit your online application through Ren Web.
2. Receive acceptance letter from St. Augustine Catholic High School.
3. Once accepted, respond that you plan to come to St. Augustine.
4. Complete Online Enrollment through Ren Web. (Detailed instructions will be provided to you.)
5. Set up a Payment Plan in FACTS. You have two options.
 - a. If expecting more than 70% in scholarship assistance, please choose the Payment plan for Scholarship families.
 - b. Empowerment Scholarship Award (ESA)-Families that can afford to pay the difference that ESA will not cover.
6. Apply to FAIR. www.fairapp.com Use: school code: 800 and password: ctso800 to get into the application. Once in the application, our school code is 805.
7. Apply to all other State Tax Credit Organizations (STO's) you qualify to receive. Be mindful of opening and closing dates and deadlines. Typically between February and May.
8. Attend Scholarship Information Session(s) to learn about the Tax-Credit Program.
 - a. Sign up for a CTSO Referral Plan Number.
 - b. Visit the ATC and IBE websites to create a personalized page or link to share with prospective donors.
 - c. Reach out to family and friends about donating. Continue to reach out to prospective donors all year long.
9. Open and read all emails from FACTS, Ms. Gonzales, and Ms. DeLong. Follow up on FACTS notifications.
10. Communicate with Ms. Gonzales or Ms. DeLong if you need any assistance throughout the year with fees, due dates, your FACTS account, scholarship applications, etc.

We are here to help!