



Enrollment

Diocese of Tucson Medication Policy

When it is essential for a student to take medication in order to remain in school, the following requirements must be met:

- All medication forms are to be completed on an **annual** basis for each school year.
- **Each** medication, including **prescription** and **non-prescription/over-the-counter*** to be given to a student at school must have:
 - a completed *Parent's Consent for Giving Medication* form. The reverse side of the consent form contains the *Medication Record* where the administration of the medication is documented.
- Each **prescription** medication must be provided by the parent:
 - in the original pharmacy container,
 - labeled with
 - the child's name,
 - date,
 - medication,
 - dosage,
 - time,
 - directions for administration at school,
 - the prescription number, and
 - the prescriber's name.
 - If medication samples are given by the medical provider, they must be accompanied by that provider's written order, containing complete administration information.
- Each **non-prescription/over-the-counter medication** must be in the original, unopened container, labeled with the student's name and instructions for use.
- **No loose pills in baggies, envelopes, or other containers will be administered.**
- All medications and consent forms must be brought to the health office by the parent or guardian or a responsible adult designated by the parent or guardian.
- Students are not permitted to have medications in their possession with the exception of inhalers or EpiPens, for which written permission has been given by the child's

* **Examples of over-the-counter medications:** Tylenol, Ibuprofen, Benadryl, Sudafed, Pepto-Bismol, vitamins, cold, cough, or allergy medicines, antacids, eye or ear drops, throat sprays, cough drops, medicated ointments, medicated strips that dissolve in the mouth, medicated lollipops, generic forms of any medication, herbal or naturopathic remedies, etc.

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physician and parents. Please complete a *Permission to Carry an Inhaler* or a *Permission to Carry an EpiPen* form and submit them to the school office.

Parents assume full responsibility for the self-administration of inhalers at school. The student and the parent are jointly responsible to assure that all necessary permission forms are kept with either inhalers or EpiPens at all times and that the inhalers are properly administered. The student is responsible to assure that the medication is not used by another student. It is against school policy for any student to share, distribute, or sell any medication. Policy dictates that any such action on the part of the student will result in serious disciplinary or legal action. The school assumes no responsibility for monitoring self-administered inhalers or any side effects thereof. The school health service will assist only with those inhalers deposited in the school health office.

Permission to carry and self-administer an inhaler should be given primarily to student athletes who might need this medication to participate in after-school sports when the health office is closed.